

RHODE ISLAND COLLEGE PETITION TO ACADEMIC STANDING COMMITTEE

INSTRUCTIONS TO APPLICANT

1. Confer with Faculty Adviser
2. Complete Identification and request section.
3. Obtain Faculty adviser's signature.

4. Deliver completed form to Records Office.
5. Records will return a copy to the applicant.
6. Committee will notify student of action.
7. Committee will notify all faculty members involved.

ADVISOR'S SIGNATURE IS REQUIRED BEFORE SUBMISSION
TO THE ACADEMIC STANDING COMMITTEE

APPLICANT IDENTIFICATION

Name _____ Phone Number _____
Social Security No. _____ Curriculum _____
Address _____ Major _____

I have discussed this petition with the student.

Faculty Advisor Department Representative's signature _____

Faculty Advisor's signature does not imply approval or disapproval. An academic recommendation may be made in writing to the Academic Standing Committee and sent to the Records Office.

Request Section <u>Please check the nature of your request.</u> Dismissal Probation Waiver Other (please explain)	Please state your reasons for thinking your appeal should be granted. What are the extenuating circumstances? Supporting documents should be attached. If you feel that these extenuating circumstances are of a confidential nature, you may wish to discuss them with the Chair of the Committee or a member designated by the Chair. A personal appearance before the Committee will be arranged by the Committee only when the circumstances require personal presentation.
	REQUEST SECTION MUST BE TYPED

Applicant's Signature _____ Date _____

Academic Recommendation: Please advise the Director of Records of your recommendation on this request by insertion below, memorandum or appearance at meeting to the Committee. Thank you.

Recommendation by: _____ Date _____