



Tony Carlino
PSA Awards Committee
May 19, 2009

Dear PSA Member,

The Awards Committee is pleased to provide you with the opportunity to nominate one or more of your colleagues for the Recognition Award Program for 2008- 2009. These awards, for PSA Members only, are seen as a way to recognize our own colleagues for their achievements and outstanding contributions to the college community and beyond. They will also bring a positive recognition to PSA. As has been the case with past awards, we will raise up **two** of our members for their service. One member will receive the ***Staff Member of the Year*** award for outstanding service for the past year. The other member will be recognized with the ***Distinguished Service Award*** for continued dedication and outstanding service in their field and to the college community.

This year we will attempt to handle all nominations via E mail. You may E mail me with your nomination at: acarlino@ric.edu We will accept all nominations. The Awards Committee will be the arbiters of the nominations. Be sure to include *your name, your department, and your extension number*, as well as the *Nominee's name, the nominee's department, **the award you would like to see the nominee receive***, and a paragraph or two (250 words) explaining why the nominee deserves the award. Nominations need to be in no later than June 12th.

If you have any questions, you can call me at ext. 8058 or 8803. This is a great opportunity to recognize your colleagues for their exemplary service and example to the college family and the greater community. We look forward to receiving many nominations, and we should have some great tributes! Please make it a priority to submit one or more nominations for your colleagues. Thanks!

Sincerely Yours,

Tony Carlino
Chair, Awards Committee